



Digital Learning

Login Information & Technology Support



COBB TEACHING & LEARNING SYSTEM

Logging in to CTLS Learn

- 1 Go to ctlslearn.cobbk12.org (or use the CTLS shortcut on your county-issued device)
- 2 Username: Office 365 username
- 3 Password: Office 365 password

***If prompted for a Client ID, use gacobb**



Logging in to Office 365

- 1 Go to www.cobbk12.org > Parents > Office 365 Login or [click here](#)
- 2 Username: **first.last@students.cobbk12.org**
- 3 Password: **student ID number**

***New students use password 123**



Connecting County-Issued Laptops to Home Wi-Fi

- 1 Power on laptop but do NOT log in
- 2 Click on Wi-Fi icon in bottom right corner
- 3 Select your home Wi-Fi and enter password

***Be sure to check the Connect Automatically box before you connect!**



Finding Your Child's Office 365 Username

- 1 Log in to <https://parentvue.cobbk12.org/>
- 2 At left, click on **office 365 consent**
- 3 In the middle of the screen click on Office 365 consent—this will take you to a screen with your child's log-in information.

***[Click here](#) to view a video of these steps**



Tech Support for County Laptops

- 1 Submit a service request by navigating to <https://bit.ly/HayesTechHelp>
- 2 Enter contact info and provide a short description of the problem
- 3 A field technician will be in touch to provide assistance as soon as possible

Can't Remember Your Password?



- 1 Are you logging in from the correct CCSD portal? (*see links above*)
- 2 Are you using the correct username? (*see lookup instructions above*)
- 3 Request a password reset by emailing your media specialist. Please include your Child's First and Last name and student ID number.

Still need help? Email your media specialist at Emily.Justice@cobbk12.org